

Academic & Institutional Activity Calendar for the Even Semester 2023  
(College Code 119)

Sl no	Event/Activity	Time/Duration	
		1 <sup>st</sup> & 2 <sup>nd</sup> Year	2 <sup>nd</sup> /3 <sup>rd</sup> /4 <sup>th</sup> Year (where applicable)
1	Commencement of Academic Program		04.01.2023
2	Enrolment of students in MAKAUT (2 <sup>nd</sup> , 3 <sup>rd</sup> Year, 4 <sup>th</sup> Year)		04.01.2023 to 12.01.2023
3	Faculty Development Program	09.01.2023 to 13.01.2023	
4	CA4/PCA2 for Truncated semester students	17.01.2023 to 21.01.2023	
5	Students formative feedback & submission of ATR		20.01.2023
6	Netaji Birthday Celebration	23.01.2023	
7	Observance of Republic Day & Celebration of Saraswati Puja	26.01.2023	
8	Teaching Ends B.Tech (1 <sup>st</sup> Year & 2 <sup>nd</sup> Year)	30.01.2023	
9	Submission of CA I		01.02.2023 to 04.02.2023
10	3rd Year Technical Training (B. Tech)		01.02.2023 to 10.02.2023
11	End Semester Examination (truncated semesters)	01.02.2023 to 15.02.2023	
12	Submission of Syllabus Progress Report (1 <sup>st</sup> Set)		10.02.2023
13	Commencement of Academic Program B.Tech (1 <sup>st</sup> Year & 2 <sup>nd</sup> Year)	16.02.2023	
14	Enrolment of students in MAKAUT B.Tech (1 <sup>st</sup> Year & 2 <sup>nd</sup> Year)	As notified by MAKAUT	
15	2nd Year Technical Training (B. Tech)	20.02.2023 to 01.03.2023	
16	Students formative feedback & submission of ATR (1 <sup>st</sup> Yr & B.Tech 2 <sup>nd</sup> Yr)	06.03.2023	
17	Mentor Mentee Meeting – I	22.02.2023 to 24.02.2023	
18	Departmental Academic Committee Meeting	Last week of February 2023	
19	Submission of CA-II & PCA I	01.03.2023 to 04.03.2023	
20	Submission of Syllabus Progress Report (2 <sup>nd</sup> Set)	10.03.2023	
21	Principal's Meeting with Class Representatives (1 <sup>st</sup> meeting)	15.03.2023 – 17.03.2023	
22	Written Examination for CA-III	28.3.2023 to 31.03.2023	
23	Paper Checking & Submission of CA-III Marks	01.04.2023 to 04.04.2023	
24	Submission of Syllabus Progress Report (3 <sup>rd</sup> Set)	10.04.2023	
25	Parent Teacher Meeting	18.04.2023 to 21.04.2023	
26	Online Test for CA4	As notified by MAKAUT	
27	Submission of CA-IV & PCA II	01.05.2023 to 04.05.2023	
28	3 <sup>rd</sup> Year FSP & 1 <sup>st</sup> Year Technical Training	01.05.2023 to 10.05.2023	
29	Student's feedback (Course survey)	08.05.2023 to 11.05.2023	
30	Celebration of Rabindra Jayanti	09.05.2023	
31	Submission of Syllabus Progress Report (4 <sup>th</sup> Set)	10.05.2023	
32	Mentor Mentee Meeting – II	08.05.2023 to 11.05.2023	
33	Pre Examination Activities (Form fill up) Even Semester	08.5.2023 to 16.05.2023	
34	Principal's Meeting with Class Representatives (2 <sup>nd</sup> meeting)	11.05.2023 to 16.05.2023	
35	Teaching ends	19.05.2023	
36	Practical Exams/ Sessionals /Viva –voce	22.05.2023 to 27.05.2023	
37	Marks submission for Practical / Sessionals /Viva –voce	28.05.2023 to 30.05.2023	
38	Theory Examinations	01.06.2023 to 20.06.2023	
39	Submission of MAR Marks /MOOCS Details	As notified by MAKAUT	
40	Publication of results	As notified by MAKAUT	

Note: The academic calendar for even semester 2023 (College Code 119) is subject to modification as per the directive/notification of MAKAUT, WB and appropriate authority.

Manasaha 20/12/2022  
Manas Saha  
Academic Coordinator, College Code 119

Forwarded to the Principal,  
SIT for kind approval.

Principal  
Siliguri Institute of Technology


Approved for circulation  
(W) Rayon  
20/12/22




Sl no	Event/Activity	Time/Duration	
		1 <sup>st</sup> Year	2 <sup>nd</sup> & 3 <sup>rd</sup> Year
1	Commencement of Academic Program		04.01.2023
2	Enrolment of students in MAKAUT		04.01.23 to 12.01.23
3	Faculty Development Program	09.01.2023 to 13.01.2023	
4	CA4/PCA2 for Truncated semester students	17.01.23 to 21.01.23	
5	Students formative feedback & submission of ATR		20.01.2023
6	Netaji Birthday Celebration	23.01.2023	
7	Observance of Republic Day & Celebration of Saraswati Puja	26.01.2023	
8	Teaching Ends (1 <sup>st</sup> Year)	30.01.2023	
9	Submission of CA 1		01.02.23 to 04.02.23
10	End Semester Examination (truncated semesters)	01.02.23 to 15.02.23	
11	Submission of Syllabus Progress Report (1 <sup>st</sup> Set)		10.02.2023
12	Commencement of Academic Program (1stYr)	16.02.2023	
13	Enrolment of students in MAKAUT	As notified by MAKAUT	
14	Students formative feedback & submission of ATR (1 <sup>st</sup> Year)	20.02.2023	
15	Mentor Mentee Meeting – I	22.02.2023 to 24.02.2023	
16	Technical Training & FSP (4 <sup>th</sup> & 6 <sup>th</sup> Semester as applicable)	16.02.23 to 25.02.23	
17	Departmental Academic Committee Meeting	Last week of February 2023	
18	Submission of CA-II & PCA 1	01.03.2023 to 04.03.2023	
19	Submission of Syllabus Progress Report (2 <sup>nd</sup> Set)	10.03.2023	
20	Principal's Meeting with Class Representatives (1 <sup>st</sup> meeting)	15.03.2023 – 17.03.2023	
21	Written Examination + Paper Uploading for CA-III	28.3.2023 to 31.03.2023	
22	Technical Training (2 <sup>nd</sup> Semester) FSP (6 <sup>th</sup> Semester)	03.04.23 to 12.4.23	
23	Paper Checking & Submission of CA-III Marks	01.04.2023 to 04.04.2023	
24	Submission of Syllabus Progress Report (3 <sup>rd</sup> Set)	10.04.2023	
25	Parent Teacher Meeting	18.04.2023 to 21.04.2023	
26	Online Test for CA4	As notified by MAKAUT	
27	Submission of CA-IV & PCA II	01.05.2023 to 04.05.2023	
28	Student's feedback (Course survey)	08.05.2023 to 11.05.2023	
30	Celebration of Rabindra Jayanti	09.05.2023	
32	Submission of Syllabus Progress Report (4 <sup>th</sup> Set)	10.05.2023	
33	Mentor Mentee Meeting – II	08.05.2023 to 11.05.2023	
34	Pre Examination Activities (Form fill up) Even Semester	08.5.2023 to 16.05.2023	
35	Principal's Meeting with Class Representatives (2 <sup>nd</sup> meeting)	12.05.2023 to 16.05.2023	
36	Teaching ends	19.05.2023	
37	Practical Exams/ Sessionals /Viva –voce	22.05.2023 to 27.05.2023	
38	Marks submission for Practical / Sessionals /Viva –voce	28.05.2023 to 30.05.2023	
39	Theory Examinations	01.06.2023 to 20.06.2023	
40	Submission of MAR Marks /MOOCS Details	As notified by MAKAUT	
41	Publication of results	As notified by MAKAUT	

Note: Winter Internship Program / Mandatory Project works of different degree programs will be conducted as per MAKAUT schedule. Invited lectures/ workshops/ webinars/Industrial tours/outreach program will be conducted by the departments taking prior approvals. Review meeting by IQAC on last week of every month.

Forwarded to Principal, SIT for kind approval

  
Debayan Nandi  
Academic Coordinator  
14.12.2022

Academic Coordinator  
Siliguri Institute of Technology  
(College Code : 334)

  
20/12/22

Approved for Circulation

  
20/12/22

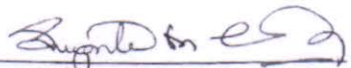
Principal  
Siliguri Institute of Technology



Sl. No.	Event/Activity	Time/Duration
		2 <sup>nd</sup> , 3 <sup>rd</sup> & 4 <sup>th</sup> Year
1	Commencement of Academic Program	04.01.2022
2	Enrolment of students in MAKAUT	04.01.23 to 12.01.23
3	Students formative feedback & submission of ATR	20.01.2023
4	Collection and Finalisation of Final Year Project Details	23.01.2022 - 27.01.2022
5	Netaji Birthday Celebration	23.01.2023
6	Observance of Republic Day & Celebration of Saraswati Puja	26.01.2023
7	Submission of CA 1	01.02.23 to 04.02.23
8	Submission of Syllabus Progress Report (1 <sup>st</sup> Set)	10.02.2023
9	Mentor Mentee Meeting - I	22.02.2023 to 24.02.2023
10	Departmental Academic Committee Meeting	Last week of February 2023
11	Submission of CA-II & PCA 1	01.03.2023 to 04.03.2023
12	Submission of Syllabus Progress Report (2 <sup>nd</sup> Set)	10.03.2023
13	Principal's Meeting with Class Representatives (1 <sup>st</sup> meeting)	15.03.2023 - 17.03.2023
14	First Review meeting of Project Progress	15.03.2022- 22.03.2022
15	Written Examination + Paper Uploading for CA-III	28.3.2023 to 31.03.2023
16	Paper Checking & Submission of CA-III Marks	01.04.2023 to 04.04.2023
17	Submission of Syllabus Progress Report (3 <sup>rd</sup> Set)	10.04.2023
18	Parent Teacher Meeting	18.04.2023 to 21.04.2023
19	Online Test for CA4	As notified by MAKAUT
20	Submission of CA-IV & PCA II	01.05.2023 to 04.05.2023
21	Student's feedback (Course survey)	08.05.2023 to 11.05.2023
22	Celebration of Rabindra Jayanti	09.05.2023
23	Submission of Syllabus Progress Report (4 <sup>th</sup> Set)	10.05.2023
24	Mentor Mentee Meeting - II	08.05.2023 to 11.05.2023
25	Pre Examination Activities (Form fill up) Even Semester	08.05.2023 to 16.05.2023
26	Second Review meeting of Project Progress	08.05.2023 to 16.05.2023
27	Principal's Meeting with Class Representatives (2 <sup>nd</sup> meeting)	12.05.2023 to 16.05.2023
28	Teaching ends	19.05.2023
30	Practical Exams/ Sessionals /Viva -voce	22.05.2023 to 27.05.2023
32	Marks submission for Practical / Sessionals /Viva -voce	28.05.2023 to 30.05.2023
33	Theory Examinations	01.06.2023 to 20.06.2023
34	Submission of MAR Marks /MOOCS Details	As notified by MAKAUT
35	Publication of results	As notified by MAKAUT

Note: Winter Internship Program / Mandatory Project works of different degree programs will be conducted as per MAKAUT schedule. Invited lectures / workshops / webinars / industrial tours / outreach program will be conducted by the departments taking prior approvals. Review meeting by IQAC on last week of every month.

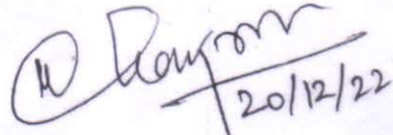
Forwarded to Principal, SIT for kind approval

  
Swagato Kr. Chowdhury  
Academic Coordinator CC335

20/12/22

Approved for circulation

  
20/12/22

  
20/12/22  
Principal  
Siliguri Institute of Technology



SILIGURI INSTITUTE OF TECHNOLOGY (College Code 336)  
Academic & Institutional Activity Calendar for the Even Semester 2023

SI No	Event/Activity	Time
1	Observing National Youth Day	11.01.2023
2	CA4/PCA2 for Truncated semester students	17.01.23 to 21.01.23
3	Netaji Birthday Celebration	23.01.2023
4	Observance of Republic Day & Celebration of Saraswati Puja	26.01.2023
5	Teaching Ends (1st Year)	30.01.2023
6	Project Progress Seminar-I	31.01.2023
7	End Semester Examination (truncated semesters)	01.02.23 to 15.02.23
8	Commencement of Academic Program (1stYr)	16.02.2023
9	Enrolment of students in MAKAUT	As notified by MAKAUT
10	Students formative feedback & submission of ATR (1st Year)	20.02.2023
11	Technical Training for 4 <sup>th</sup> semester students	20.02.2023- 01.03.2023
12	Mentor Mentee Meeting – I	22.02.2023 to 24.02.2023
13	Departmental Academic Committee Meeting	Last week of February 2023
14	Submission of CA-II & PCA 1	01.03.2023 to 04.03.2023
15	Project Progress Seminar-II	06.03.2023
16	Observing International Women's Day	10.03.2023
17	Submission of Syllabus Progress Report (1st Set)	10.03.2023
18	Principal's Meeting with Class Representatives (1st meeting)	15.03.2023 – 17.03.2023
19	Written Examination + Paper Uploading for CA-III	28.3.2023 to 31.03.2023
20	Paper Checking & Submission of CA-III Marks	01.04.2023 to 04.04.2023
21	Project Progress Seminar-III	03.04.2023
22	Submission of Syllabus Progress Report (3rd Set)	10.04.2023
23	Parent Teacher Meeting	18.04.2023 to 21.04.2023
24	Online Test for CA4	As notified by MAKAUT
25	Submission of CA-IV & PCA II	01.05.2023 to 04.05.2023
26	Technical Training for 2 <sup>nd</sup> Semester Students	01.05.2023 – 10.05.2023
27	Project Progress Seminar-IV	08.05.2023
28	Student's feedback (Course survey)	08.05.2023 to 11.05.2023
29	Celebration of Rabindra Jayanti	09.05.2023
30	Submission of Syllabus Progress Report (4th Set)	10.05.2023
31	Mentor Mentee Meeting – II	08.05.2023 to 11.05.2023
32	Pre Examination Activities (Form fill up) Even Semester	08.5.2023 to 16.05.2023
33	Principal's Meeting with Class Representatives (2nd meeting)	12.05.2023 to 16.05.2023
34	Practical Exams/ Sessionals /Viva –voce	22.05.2023 to 27.05.2023
35	Marks submission for Practical / Sessionals /Viva –voce	28.05.2023 to 30.05.2023
36	Theory Examinations	01.06.2023 to 20.06.2023
37	Submission of MAR Marks /MOOCS Details	As notified by MAKAUT
38	Publication of results	As notified by MAKAUT

Forwarded to Principal, SIT for kind approval

*Stampanee*  
Tumpa Banerjee 20.12.22  
Academic Coordinator

*Agreed*  
20/12/2022

Approved for circulation

*M Ramon*  
Principal  
Siliguri Institute of Technology  
20.12.22

**SILIGURI INSTITUTE OF TECHNOLOGY  
OFFICE OF THE PRINCIPAL**

**CIRCULAR**

Ref. No. : Admin/2023/CIR/115

Date: 18.01.2023

This is to inform to all concerned that **127<sup>th</sup> Birthday of Netaji Subhas Chandra Bose** will be celebrated on **23<sup>rd</sup> January, 2022 at 10.30 am** in Centre Circle at our Institute.

As per the rotation schedule this program will be organized by CSE and BBA-HM Department jointly.

Considering above, HOD of CSE & BBA-HM Department are advised to organize and conduct the **Birthday Celebration programme of Netaji Subhas Chandra Bose** alongwith the participation of Faculty & Staff members.

All are requested to participate in the programme for its grand success.

Cooperation from all is highly solicited.



**Dr. Mithun Chakraborty**  
**Principal**  
**Siliguri Institute of Technology**

Cc: All Concerned.

**SILIGURI INSTITUTE OF TECHNOLOGY  
OFFICE OF THE PRINCIPAL**

**CIRCULAR**

Ref. No. : Admin/2023/CIR/116

Date: 18.01.2023

This is for information of all concerned that **74<sup>th</sup> Republic Day** will be celebrated on **26<sup>th</sup> January, 2023 (Thursday) at 9.30 am** in the SIT Campus. **Attendance is Mandatory.**

Considering the above, all are requested to attend the **Republic Day** celebration programme.

Cooperation from all is highly solicited.

  
18.01.23

**Dr. Mithun Chakraborty  
Principal  
Siliguri Institute of Technology**

Cc: All Concerned.



# **SILIGURI INSTITUTE OF TECHNOLOGY**

## **CIRCULAR**

Dated: 10<sup>th</sup> August, 2022

Ref. No. Admin/2022/CIR/65

This is to inform all concerned that **76<sup>th</sup> Independence Day** will be celebrated on **15<sup>th</sup> August, 2022 (Monday)** at **9:00a.m. in the SIT Campus.**

**Attendance is Mandatory for all in the program.**

Programme schedule will be circulated to you shortly by the Cultural Committee.

In this regard this is also to inform to all that to celebrate "**75<sup>th</sup> Azadi Ka Amrit Mahotsav**" we also are observing the following events on **12<sup>th</sup> August, 2022** specifically for school students.

1. Quiz (Incredible India)
2. Art (Azadi Ka Amrit Mahotsav)

Cooperation from all is highly solicited.

 10.08.22

**Principal**  
**Siliguri Institute of Technology.**

Cc to: Administrator, Academic Coordinators, All HODs, Section-in-Charges of other attached departments.

# SILIGURI INSTITUTE OF TECHNOLOGY



## OFFICE OF THE PRINCIPAL

### NOTIFICATION

Ref. No. : Admin/2023/CIR/153

Date: 02.05.2023

This is to inform to all concerned that **162 Birthday of Rabindra Nath Tagore's** will be celebrated on **9<sup>th</sup> May, 2023 at 10.00 am** in Centre Circle at our Institute.

As per the rotation schedule this program will be organized by **ECE, MBA & BBA** jointly.

Considering above, HOD's of ECE, MBA & BBA Department are advised to organize and conduct the **Birthday Celebration programme of Rabindra Nath Tagore** alongwith the participation of Faculty, Staff members & Students.

All are requested to participate in the programme for its grand success.

Cooperation from all is highly solicited.

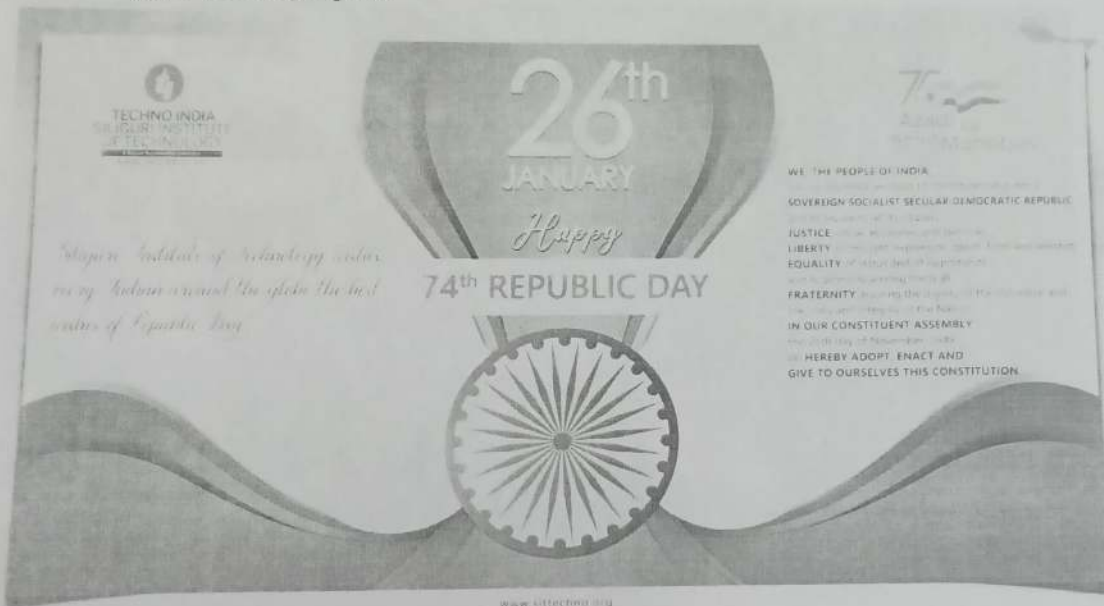
*M. Chakraborty*  
2.5.23

**Dr. Mithun Chakraborty**  
**Principal**  
**Siliguri Institute of Technology**



## Post – Event Report

1. Name of the event: 74<sup>th</sup> Republic Day Celebration
2. Event Date: 26.01.2023
3. Event Time, Venue: 9:30 am to 10:30am ,SIT Campus
4. Mode of Online / Offline: Off line
5. Objectives of the Event: The objective of the program is to celebrate Republic Day of our country and to show our solidarity towards the nation
6. Target Audience: Students, Faculty & Non Teaching Staffs of SIT
7. Total No. Participates (Students) – 35 Students
8. Total No. Participates (Faculty / Staff) –All
9. Geo -Tagged photographs:









The 74<sup>th</sup> Republic Day was celebrated with great zeal and patriotism at Siliguri Institute of Technology College Campus. The campus and the building were well decorated, putting together a stunning display of flags and banners.

The celebration started with welcoming the gathering by the student anchors followed by the hoisting of the national flag by the dignitaries present. As a gesture to strengthen patriotism, our national anthem was sung by Mr. Biswajit Saha at the background followed by the parade of the students.

On this day, the opening speech was giving by the Hon`ble Principal Sir SIT, which was followed by the beautiful and patriotic song, recitation and dance performances by the students of our college.

The day ended with the Vote of Thanks given by Mr Rajeeb Chettri, followed by the distribution of refreshments.

#### **Participating Students list in the parade**

SL. No	Name of the Participating Students
1	Abhay Gupta
2	Prithwish Narayan Mazumder
3	Rahul Yadav
4	Indrajit Paul
5	Priyanshu Kumar Chobey
6	Abhishek Roy
7	Sagnik Bhattacharya
8	Mihir Mazumder
9	Rajesh Kumar
10	Bikash Sah
11	Shoram Mohato
12	Annirudh Gupta
13	Swarnadeep Saha Poddar

14	Aneek Ghosh
15	Priyanshu Sarkar
16	Debraj Roy

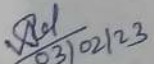
**Participating Students list in the cultural event**

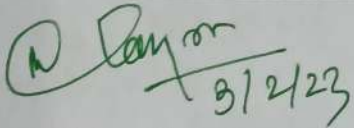
SL. No	Name of the Participating Students	Name of the Event
1	Sushmita Paul	
2	Gargi Pandit	Solo song
3	Disha Battacharjee	Recitation
4	Aayeshi Sheik	Group Dance
5	Sneha Das	Group Dance
		Solo Song

**10. Outcome:**

- The students, faculty members and non teaching staffs of the college felt well connected to the nation and its history.
- The feeling of patriotism was imbibed amongst the audience and the participants.
- The students not only watched the event with great enthusiasm, but also participated actively.

**d) Budget: (i) Statement of Expenditure: attached herewith**

  
 03/02/23  
 Shrabani Pal & Rajeeb Chetri  
**Name and Signature of Jt. Conveners**

  
 3/2/23  
 Dr. Mithun Chakraborty  
**Name and Signature of Principal**



**SILIGURI INSTITUTE OF TECHNOLOGY**  
**NATIONAL SERVICE SCHEME (NSS) UNIT**  
**Summary Report for the academic session 2022-23**

**INTRODUCTION:**

Siliguri Institute of Technology has been in the forefront of NSS activities with a motto “Service before Self”. The NSS SIT unit for the session 2022 - 23 has strength of 103 volunteers. The impetus is to give the students best educational experience in order to make them responsible and productive citizens of the country. It has undertaken many socially viable activities which are very much helpful to the mankind;

**ACTIVITIES UNDERTAKEN**

The activities undertaken for the Academic session 2022 - 2023 were as follows:

Sl. No	Name of the activity	Date and Venue	Target audience	No. of participants
1.	Yoga Classes	From January ‘ 2022 (Every Tuesday 4:00 – 5:00 PM)	Faculty/ Staffs and Students	30 – 40 participants every week
2.	Blood Donation Camp	22 <sup>nd</sup> March’ 2022	Faculty/ Staffs and Students	101
3.	‘The Joy of Giving’ (New Cloth Donation Drive)	13 <sup>th</sup> April’ 2022	Faculty/ Staffs and Students and inhabitants of orphanage home in Sliguri	152
4.	Eye check up camp	22 <sup>nd</sup> April’ 2022	Faculty/ Staffs/ Students and people from nearby neighborhood	258
5.	Celebration of International Yoga Day	21 <sup>st</sup> June 2022	Faculty/ Staffs and Students	76
6.	Swachh Abhijan	26 <sup>th</sup> August’ 2022	Faculty/ Staffs and Students	80
7.	Awareness program on “Safe Drive and Save Life”	22 <sup>nd</sup> September’ 2022	Faculty/ Staffs and Students	70
8.	Yoga and Meditation	11 <sup>th</sup> November’ 2022	Faculty/ Staffs and Students	80
9.	Blood Donation Camp	28 <sup>th</sup> March’ 2023	Faculty/ Staffs and Students	110

**SOME GLIMPSES OF THE ACTIVITIES:**







**CONCLUSION:**

Siliguri Institute of Technology National Service Scheme (NSS) Unit regularly organizes Awareness campaigns on current issues affecting society, Medical checkup camps, Blood Donation camps etc. Siliguri Institute of Technology believes in holistic development of a student and hence these activities are incorporated in their educational pursuits to arouse the social consciousness of students and provide them with the opportunity to work with the people in and around the educational campuses creatively and constructively and to put the education they received to concrete social use. It enables the students to upgrade their personality, gain experience and acquire leadership qualities through community services. NSS SIT Unit always looks forward to many social and noble initiatives of making our society a better place to live in.

Rajeeb Chetri,  
Assistant Professor (DESH) and Coordinator (NSS SIT Unit)





**SILIGURI INSTITUTE OF TECHNOLOGY  
HILL CARD ROAD, P.O. SUKNA  
SILIGURI – 734 009**

# Post – Event Report

1. **Name of the event:** Annual Games & Sports (Extracurricular activities)

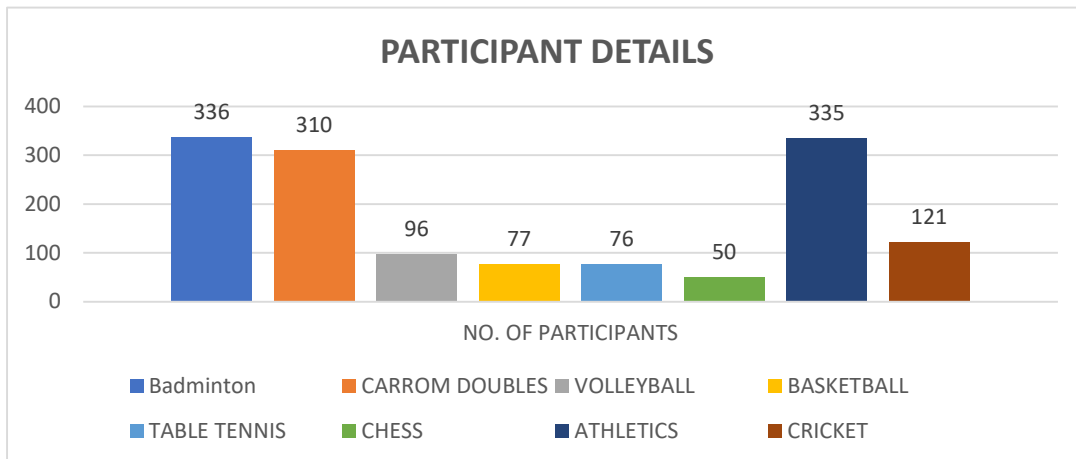
2. **Event Date:** 13th, 15th to 17th May 2023, College premises

3. **Event Time, Venue:** SIT college premises

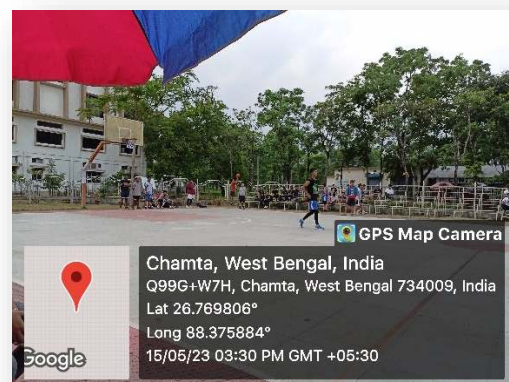
4. **Objectives of the Event:**

- The Sports Committee is to promote every individuals health, physical & mental well-being as well as the acquisition of physical skills & thinking capabilities among the students.
- The committee aspires to inculcate qualities such as sportsmanship, team spirit, leadership and bonding.
- It is designed to serve the interests of the student community in competitive sports and other recreational activities i.e. both indoor and outdoor.

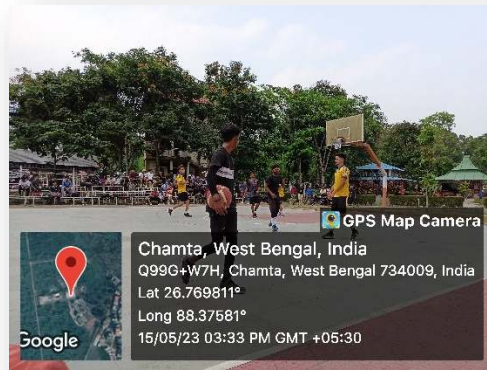
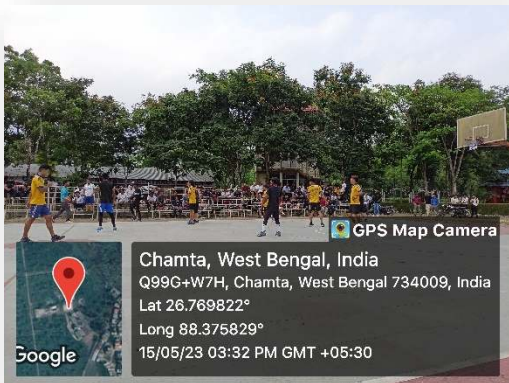
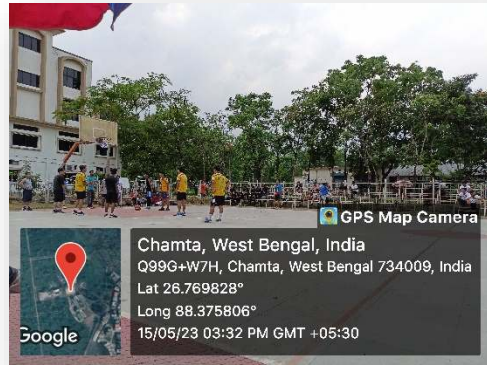
5. **Total No. Participates (Students) –**



6. **Geo -Tagged photographs:**













7. **Outcome:** Students has whole heartedly participated in all the events which has made all events fruitful.

8. **Budget Statement of Expenditure:**

Sr. No.	Particulars with Justification	Rate(INR)	Quantity (if applicable)	Total(INR)	Total Amount Paid	Due
1	Lime 25 Kgs	520	1	500	500	0
2	Official Chess (01 persons)	1500		1500	1500	0
3	Official Badminton (02 persons)	2000		2000	2000	0
4	Official Basketball (01 person)	2500		2500	2500	0
5	Official Athletics (05persons)	4000		4000	4000	0
6	Official Volleyball (02 persons)	2000		2000	2000	0
8	Trophy & Medal with Printing			16995	16995	0
10	Volini Spray (02 pc)	150	2	300	300	0
11	Glucon-D (1 KG)	200	1	200	200	0
				<b>TOTAL</b>	<b>29995</b>	<b>0</b>

- TOTAL ADVANCE RECEIVED: 32000/- (INR)
- TOTAL EXPENDITURE: 29995/- (INR)
- TOTAL REFUND (Refunded to Account Officer): 2005/-

**CREDIT ITEMS**

Sr. No.	Particulars with Justification	Vendor Name	Rate(INR)	Quantity (if applicable)	Total(INR)	
1	Sports Goods	Sporting Agency	6924		6924	
2	Certificate Printing	Ad Bank Ad Agency	4720	160	4720	
3	Food & related items	TUTU'S FOOD (SIT Central Canteen)	7407		7407	
					<b>TOTAL</b>	<b>19051</b>

Pinaky Bhadury (30/05/2023)  
30.05.23

Mr. Pinaky Bhadury (Jt. Convener Annual Games & Sports)  
Mr. Subhajit Roy (Jt. Convener Annual Games & Sports)

Principal  
30.05.23

Principal  
Siliguri Institute of Technology